



Notice of Meeting of

## **CONSTITUTION AND GOVERNANCE COMMITTEE**

**Wednesday, 16 August 2023 at 2.00 pm**

**Luttrell Room - County Hall, Taunton TA1 4DY**

To: The members of the Constitution and Governance Committee

Chair: Councillor Ross Henley

Vice-chair: Councillor Tim Kerley

Councillor Simon Carswell

Councillor Barry Clarke

Councillor Dawn Johnson

Councillor Christine Lawrence

Councillor Emily Pearlstone

Councillor Richard Wilkins

Councillor Mandy Chilcott

Councillor Hugh Davies

Councillor Helen Kay

Councillor Martin Lovell

Councillor Steven Pugsley

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For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services [democraticservicesteam@somerset.gov.uk](mailto:democraticservicesteam@somerset.gov.uk).

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: [democraticservicesteam@somerset.gov.uk](mailto:democraticservicesteam@somerset.gov.uk) by **5pm on Thursday, 10 August 2023**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by (the Proper Officer) on Monday, 7 August 2023

# **AGENDA**

**Constitution and Governance Committee - 2.00 pm Wednesday, 16 August 2023**

**Public Guidance Notes contained in Agenda Annexe (Pages 5 - 6)**

**Click here to join the online meeting (Pages 7 - 8)**

## **1 Apologies for Absence**

To receive any apologies for absence.

## **2 Minutes from the Previous Meeting of SCC Constitution and Governance Committee (Pages 9 - 14)**

To approve the accuracy of the minutes from the last meeting of the SCC Constitution and Governance Committee held on 23 March 2023.

## **3 Declarations of Interest**

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#) )

## **4 Public Question Time**

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, please see details under 'click here to join online meeting'.

**5 Update on Electoral Commission Parliamentary Constituency Review (Pages 15 - 18)**

To receive an update on the Parliamentary Constituency Review and the Elections Act 2022.

**6 Internal Governance Arrangements (Pages 19 - 40)**

To receive an update on the Internal Governance Arrangements of Somerset Council.

**7 Chair's Announcements**

To receive a verbal update from the Chair of the Constitution and Governance Committee.